

WEEKLY REPORT

Group name : May14-23 VRAC TACTILE VEST	Date: 9/16/13
Client/Advisor: Stephen Gilbert	
Attendees/Role:	
Garrett Phelps – Meeting leader	
Benjamin Andry - Team Leader	
Jacob Cramer - Everything-else-man/Implementation	
Ryan Haack - Team Communication	
Cyle Dawson - Webmaster	

ACCOMPLISHMENTS FOR PAST WEEK

WHAT	WHO	WHEN
Met with client and discussed the specifications and the requirements he wanted out of this project. Also established a permanent meeting time with him.	The group	9/10/13
Received access to VRAC and email list	The group	9/10/13
Created mailing list to effectively contact the team as a whole. (vractactilevest@iastate.edu)	Ben	9/14/13

PLAN FOR COMING WEEK/INDIVIDUAL TASKS

WHAT	WHO	WHEN
Complete a rough draft of project plan.	Garrett Phelps, Ryan Haack, Ben Andry, Jacob Cramer, Cyle Dawson	9/20/13
Work with pagers to be able to create a simple function that will send commands to pagers	The group	9/20/13
Refine design to better reflect project requirements_	Cyle Dawson	9/17/13

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PENDING ISSUE

ISSUE	RESPONSIBILITY
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-	-

HOURS

Garrett Phelps	1
Cyle Dawson	1
Jacob Cramer	1
Ryan Haack	1
Ben Andry	1.5